

# 60 POINT "BEST PRACTICES" SURVEY & PLANNING GUIDE

to help church leaders encourage Biblical generosity and financial freedom

- 1ST SQUARE:** If church has done this in PAST 12 months.
- 2ND SQUARE:** If the church is NOT doing this BUT you think this item may have some merit and is worth

## #1 - CHRISTIAN EDUCATION

- 01   Adult Sunday School Financial Curriculum  
02   Teen Sunday School Financial Curriculum  
03   Financial Bible Study Group for Adults  
04   Financial Bible Study Group for Teens  
05   Children's Sunday School Financial Curriculum  
06   40-Day Journey to a More Generous Life by B. Kluth  
07   New Member Orientation and/or Guidelines: Information and spiritual insights on giving  
**Seminars (Eves, Saturday or Sunday)**  
08   Planned/Estate Giving  
09   Financial or Budgeting Seminar  
10   Investing Seminar  
11   Spiritual Gifts Seminar  
12   "Business by the Book" Seminar  
13   Career Guidance Seminar  
14   Generosity Seminar

## #2 - COMMUNICATIONS & GIFT PROCESSING

- 15   Giving statements mailed quarterly  
16   "Catch-up" envelope sent with giving statements  
17   Financial newsletter/info sent with statements  
18   Financial info in church newsletter or bulletin  
19   Self-addressed envelopes for gifts by mail  
20   Automatic check withdrawal option  
21   Brokerage account for receiving gifts of stock  
22   Designated Gifts for Missions/Missionaries  
23   Cooperative relationship with a Christian foundation  
24   Giving opportunities & information on website

## #3 - STEWARDSHIP COUNSELING/ADVISING

- 25   Career guidance assessments/support  
26   Debt and budget counseling or referral  
27   Pastoral advice, guidance, counsel & encouragement for individuals with the spiritual gift of giving

## #4 - SUNDAY MORNING CHURCH SERVICES

- 28   2-3 minute Testimonies on the joy & grace of giving  
29   Lay person shares meaningful financial verse and prays for Sunday offering  
30   Dramas on Finances, Debt, Giving or Materialism  
31   Annual Message/s on Time/Talent/Treasure/Ten%+  
32   Weekly stewardship verse in bulletin/screen  
33   Annual 90 Day Tithing Challenge  
34   Special all-tithing Sunday "live or written" tally  
35   Guest speaker on Finances and/or Generosity

## #5 - LEADERSHIP & FISCAL MANAGEMENT

- 36   Decide to commit the FIRST 10% (or more) of your church's weekly income to God's work in your community, country and world  
37   Faithful Christian giving is one of the pre-requisites for people on your church's top leadership board/council  
38   Treasurer provides board giving statistics (without names) each January or February  
39   Board training: Take 15 minutes over several meetings to go through financial/giving Bible study AND/OR video training  
40   Encourage all Board members/spouses to go through a 10-week Crown Financial Bible study  
41   Develop church \$ guidelines, principles and policies (on missions, giving, borrowing, teaching, etc).  
42   View/discuss Brian Kluth video on how God can provide for your building needs on a debt free basis  
43   Encourage a leader or leadership team to attend Christian Stewardship Association's 3-day National Conference or 5-Day Graduate Courses  
44   Help coordinate a leadership training seminar on giving & financial matters for churches in your denomination or area  
45   Have a CPA or accountant advise you on your church's financial and accounting procedures  
46   Salary reviews based on outside information/studies  
47   Financial controls and procedures as to how Sunday offerings are handled, counted, and processed  
48   Development of annual budget for operations  
49   Development of "capital" expenditures list with current funding needs/opportunities

## #6 - CARE MINISTRIES

- 50   Debt and budget counseling or referral  
51   Support services or help\* for unwed mothers  
52   Support services or help\* for single moms  
53   Support services or help\* for unemployed  
54   Support services or help\* for missionaries  
55   Support services or help\* for prisoners/families  
*\*i.e. - Food, clothing, housing, transportation, career guidance*

## #7 - SPECIAL FUNDING EMPHASIS or CAMPAIGN

- 56   Annual Giving Emphasis/Campaign  
57   Missions Giving Emphasis  
58   Renovation Project  
59   Building Expansion Project  
60   Special campaign to encourage planned giving/wills/trusts

For additional generosity materials, go to: [WWW.KLUTH.ORG](http://WWW.KLUTH.ORG)

1ST SQ TOTAL: \_\_\_  2ND SQ TOTAL: \_\_\_

Church Name: \_\_\_\_\_  
Denomination: \_\_\_\_\_ Sun AM  
Total Attendance: \_\_\_\_\_ Budget: \$ \_\_\_\_\_  
Name: \_\_\_\_\_  
Position/Leadership Role: \_\_\_\_\_  
Personal address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Wk Ph: \_\_\_\_\_

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